

BYLAWS OF THE OSTEOARTHRITIS ACTION ALLIANCE
-- AMENDMENT SUMMARY SHEET --

****Instruction to Members:** **New language is printed in red.** Language to be deleted is noted as [strikethrough].
Page number (p. X) denotes location of text or graphic in complete bylaws document.

<p>Preamble (p.1)</p>	<p>The OAAA is funded primarily by the Centers for Disease Control and Prevention (CDC), with additional support from member organizations, individuals, and sponsors.</p>
<p>Article II. Vision of Alliance (p.1)</p>	<p>We envision a nation where osteoarthritis is prevented and managed to improve the quality of life for [Americans] people of all ages.</p>
<p>Article III. Mission of Alliance (p. 1)</p>	<p>The Osteoarthritis Action Alliance is committed to elevating OA as a national health priority and promoting effective policy, [systems, and environmental] solutions that address the individual and national toll of OA.</p>
<p>Article IV. Membership (p. 1-2)</p>	<p>Membership involves, but does not require, participation in one or more [of the established Work] Task Groups that meet as needed to accomplish specific tasks that are focused on the overarching coalition goals. Members also are encouraged to recruit other members, assume leadership positions, help secure funding, actively engage on digital media, and disseminate resources and messages, as appropriate. Membership terms are 3-years and are renewable based on mutual agreement between OAAA and the member organization.</p>
<p>Article V. Alliance Staff and Structure (p. 2-3)</p>	<p>The OAAA Steering Committee [, which includes the OAAA Chair and Manager,] is the governing entity of the Alliance. The OAAA Manager is hired by the Steering Committee and overseen by the OAAA Director. The Manager is responsible for day-to-day Alliance operations. Rather than having standing committees or Work Groups, various Task Groups are convened as needed [Work Groups work] to address the key goals of the OAAA and report to the Steering Committee. Task Groups may focus on 1) Coalition Structure and Function (e.g., Sustainability and Member Recruitment/Engagement); 2) Public Awareness and Action (e.g., Updating the National Public Health Agenda); OA-related Interventions (e.g., Walk With Ease Self-Directed Portal); Patient and Provider Education (e.g., Weight Management Webinars, OA Toolkits for Pharmacists and Primary Care Providers, and Injury Prevention Toolkit) or other issues that arise. The clear objectives and time-focused activities keep members committed and engaged. The organizational chart of the OAAA is shown below; note that the composition of the Steering Committee is defined below the chart and selection process in Article VI:</p> <p><i>[Previous organizational structure slated for deletion:]</i></p> <div style="text-align: center;"> <p>OAAA Structure</p> <pre> graph TD A[Grantee – Convener Agency UNC] --> B[OA OSTEOARTHRITIS ACTION ALLIANCE] B --> C[OAAA Steering Committee] C --> D[Policy & Advocacy WG] C --> E[Community Engagement WG] C --> F[Healthcare Systems & Provider Mobilization WG] C --> G[Individual Engagement & Education WG] C --> H[OA Prevention WG] </pre> </div>

	<p><i>Revised organizational structure being proposed in this amendment:</i></p> 
<p>Steering Committee (p. 3-4)</p>	<p>Steering Committee: ...The position descriptions for OAAA Steering Committee members are included in Appendix B. The following Steering Committee members vote on Alliance bylaws, initiatives, and projects: [includes the following members:]</p> <p>...</p> <ul style="list-style-type: none"> • Lead Partner Organization Representatives (up to 3) that align with new and ongoing activities, priorities outlined in the National Public Health Agenda for Osteoarthritis, and/or an evolving public health landscape. • At-Large Members (5-8 members) who reflect the goals and priorities of the OAAA (e.g., Weight management, physical activity, self-management, injury prevention, policy, communications and marketing) <p>The following serve as <i>Ex Officio</i> (non-voting) Members [appointed individual At-Large Members, each of whom votes on Alliance laws, initiatives, and projects.]:</p> <ul style="list-style-type: none"> • OAAA Director • OAAA Manager • OAAA Staff • Primary Funder, e.g., Centers for Disease Control and Prevention
<p>Work Groups (p. 4)</p>	<p>[Work] Task Groups: Note that all instances of Work Groups were changed to Task Groups throughout this paragraph and remainder of the bylaws</p>
<p>Article VI. Leadership Nominations, Elections and Terms of Office (p. 5)</p>	<p>Steering Committee: Note that terms for all Steering Committee positions have been adjusted for accuracy and consistency here and in the appendices. OAAA Chair and Vice Chair are limited to 2 years. All other positions are 2 years, renewable. Additional text added to clarify: These terms will ensure consistent leadership that is aware of and involved in current Alliance priorities and initiatives.</p>
<p>Article VIII. Quorum (p. 6)</p>	<p>For the Alliance to support an initiative (such as briefs and policies[acts]), the [Work Group with the subject matter expertise on the issue must decide to support the initiative. If the majority of the Work Group votes to support the issue, then a] majority of the Steering Committee must vote to [as to whether the Alliance will] support the initiative.</p>
<p>Article IX. Meetings (p. 7)</p>	<p>Task Group conference call meetings are held as often as deemed necessary to accomplish their tasks in a timely manner [approximately 6 times a year (bi-monthly)]. All OAAA calls last approximately one hour. The OAAA and [Work Group Chairs and Vice-Chairs] Task Group Leaders have the authority to schedule conference calls.</p>
<p>Article X. Operations (p. 8)</p>	<p>Audit: Alliance financial records are audited monthly and/or annually as part of the TARC and CDC [AF] audit processes.</p>

<p>Article XI. Amendment to the Bylaws (p. 8)</p>	<p>At the recommendation of the Steering Committee, these Bylaws may be amended by majority vote of the active Alliance membership [present at a meeting or] participating electronically. This vote shall occur provided the proposed amendment(s) has been submitted to the members in writing 10 days prior to the [meeting or] electronic voting deadline. [In the absence of quorum (see Article VIII), the members may vote to either revisit the issue at the next regular or special meeting at which quorum is met or defer to an additional electronic vote on the issue, which would then require a majority vote of the active membership.]</p>
<p>APPENDIX B: OAAA Position Descriptions (p. 11-16)</p>	<p><i>Note that all position descriptions have been modified slightly to ensure that term limits align with the text in Article VI.</i></p>
<p>APPENDIX C: Task Groups (p. 17)</p>	<p><i>Note this appendix was modified to remove all references to Work Groups and replace with newly defined Task Groups. Overarching goals remain unchanged.</i></p>